

ADMINISTRATION

JASON A. MITCHELL

Superintendent

BRIAN J. LAPELLA

*Director of Curriculum,
Instruction and Special
Education*

LARRY NICHOLS

Middle/High School Principal

LEEANN CUCCI

Elementary Principal

MELANIE BROUILLETTE

Treasurer



BOARD OF EDUCATION

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JONA SNYDER

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District Clerk

Madison Central School District

7303 State Route 20, Madison, NY 13402

315-893-1878 • 315-893-7111 Fax

madisoncentralny.org

BOARD OF EDUCATION BUDGET WORKSHOP MEETING

MARCH 5, 2024

6:00 P.M. – AUDITORIUM

- I. Call to Order
- II. Agenda Additions
- III. Consent Agenda
 - a. Approval of Agenda for this meeting
 - b. Approval of Minutes
 1. February 13, 2024 Regular Meeting Minutes
- IV. Public Forum
- V. Reports
 - a. Treasurer/Superintendent – Information Items
 1. 2024-25 Budget Update
 - b. Superintendent – Approval Items
 1. Approval of Rates for Legal Services for 2024-25
 2. Acceptance of DonorsChoose Grant with a value of \$217.69 for Mrs. Blake's classroom
 3. Approval of Eureka Math Curriculum
 4. Approval of Corrective Action Plan
- VI. Old Business
- VII. Board of Education Discussion Items
- VIII. New Business
 - a. Personnel
 1. Appointments
 - a. Breanne Millson - Non-Certified Substitute Teacher effective February 28, 2024
 2. Leave Request
 - a. Marissa Fall - Unpaid Leave for February 12 full day and 27 half day, 2024
- IX. Question & Answer Opportunity
- X. Adjournment

The Regular Meeting of the Board of Education of Madison Central School was held on February 13, 2024 at 6:00 pm in the auditorium.

MEMBERS PRESENT: Mr. Tobias Abrams
Mrs. Laura Billings
Ms. Jessica Clark
Mrs. Jennifer Lavoie
Mr. Brett Reiter
Mr. Jona Snyder
Ms. Jennah Turner

MEMBERS ABSENT: None

OTHERS PRESENT: Mr. Jason Mitchell, Superintendent
Mr. Larry Nichols, Building Principal
Mrs. LeeAnn Cucci, Elementary Principal
Ms. Melanie Brouillette, Treasurer
Ms. Tracey Lewis, District Clerk

- I. Call to Order
 - a. Mrs. Lavoie, Board President, called the meeting to order at 6:00 pm.
- II. Agenda Additions
- III. Consent Agenda
 - a. Approval of Agenda for this meeting

MOTION # 1 - APPROVAL OF AGENDA

ON THE MOTION of Ms. Snyder, seconded by Mr. Reiter, the Board moved to approve the agenda for this meeting. Motion carried 7 yes, 0 no.

- b. Approval of Minutes
 1. January 16, 2024 Regular Meeting Minutes
 2. February 8, 2024 Executive Session Meeting Minutes

MOTION # 2 - APPROVAL OF MINUTES

ON THE MOTION of Mr. Abrams, seconded by Mrs. Billings, the Board moved to approve the minutes from the January 16, 2024 Regular Meeting and the February 8, 2024 Executive Session Meeting. Motion carried 7 yes, 0 no.

- IV. Public Forum
 - a. Scott Budelmann, Lisa Decker and Richard Engelbrecht presented the BOCES Administrative and Capital Budget.
- V. Reports
 - a. Treasurer
 1. Internal Claims Auditor's Report

MOTION # 3 - APPROVAL OF INTERNAL CLAIMS AUDITOR'S REPORT

ON THE MOTION of Mr. Snyder, seconded by Mrs. Billings, the Board moved to approve the Internal Claims Auditor's Report. Motion carried 7 yes, 0 no.

2. Treasurer's Report dated January 31, 2024

MOTION # 4 - APPROVAL OF TREASURER'S REPORT

ON THE MOTION of Mr. Snyder, seconded by Mr. Reiter, the Board moved to approve the January 31, 2024 Treasurer's Report. Motion carried 7 yes, 0 no.

3. Detail Warrants

MOTION # 5 - APPROVAL OF DETAIL WARRANTS

ON THE MOTION of Mr. Snyder, seconded by Ms. Turner, the Board moved to approve the Detail Warrants as follow: Warrant Number 33 - Fund A - 1/31/24 - 4 pages, Warrant Number 35 - Fund A - 1/5/24 - 6 pages, Warrant Number 36 - Fund A - 1/31/24 - 1 page, Warrant Number 37 - Fund A - 1/31/24 - 1 page, Warrant Number 38 - Fund A - 1/19/24 - 5 pages, Warrant Number 14 - Fund C - 1/5/24 - 2 pages, Warrant Number 15 - Fund C - 1/19/24 - 2 pages, Warrant Number 10 - Fund HBUS - 1/19/24 - 1 page, Warrant Number 11 - Fund FA24 - 1/5/24 - 1 page, Warrant Number 12 - Fund FA24 - 1/19/24 - 1 page. Motion carried 7 yes, 0 no.

4. The Financial Status Report was shared.

b. Superintendent – Information Items

1. Mr. Mitchell updated the Board on the progress of the Capital Project. The elementary classrooms are complete and occupied. The library is scheduled next with an anticipated start date during spring break. Additional items to be completed include paving in the parking lot areas, replacing windows, renovating the nurse's suite, all the hallway floors and reseeding the soccer fields. Additionally, the outdoor basketball court will be completely removed and replaced at no cost to the District due to the current sloping of the existing court. The new court will not have the same grade slope.
 - a. Mr. Mitchell shared that he spoke with Mr. Reuter from the Town of Madison Board regarding sale or gift of town property. There is a narrow strip of land adjacent to the soccer fields which goes to the tree line at the top of the embankment which is being considered for use by the District for additional parking for sporting events which is currently owned by the Town of Madison. Mr. Mitchell stated that discussions are getting closer to an appropriate agreement between the school and the town. The town requested a security camera be installed in that area and that the District work with the Town as far as requesting our tech classes to help with repairs and maintenance where appropriate. There was also discussion regarding assistance with mowing the areas in the park area.
2. Mr. Mitchell has attended several of the Budget/Legislative Advocacy meetings to advocate for a Soundation Aid increase over the Governor's run, which gives the District \$63,000 less in aid over last year.
3. Mr. Mitchell was happy to report that Madison CSD will be removed from the District Comprehensive Support and Improvement Designation list as our 3-8 assessments have shown positive growth.
4. The OMH SBI Distinguished Service Award Information was shared.
5. The OMH SBI Student Achievement Award Information was shared.
6. The Updated SBI Calendars and information were shared.
7. A notice of SBI Student and Community Showcase to be held on March 20, 2024 was shared.
8. A notice regarding the Annual BOCES Calendar and Information on BOCES Annual Meeting was shared.

c. Superintendent – Approval Items

1. The approval of the 2024-25 Madison Central School Calendar was postponed until the March 5, 2024 meeting as we wait for a few more testing dates to put on the calendar.
2. The approval of Resolution for Nomination of BOCES Representatives is not required for our District this year as our District does not have an open seat to fill. This resolution is needed by other component Districts.
3. Approval of Surplus Library Books as per list

MOTION # 6 - APPROVAL OF SURPLUS LIBRARY BOOKS

ON THE MOTION of Mr. Snyder, seconded by Ms. Turner, the Board moved to approve the list of surplus library books as provided. Motion carried 7 yes, 0 no.

- a. None
- VII. Policy
 - a. None
- VIII. Old Business
 - a. None
- IX. Board of Education Discussion Items
 - a. None
- X. New Business
 - a. Personnel
 - 1. Appointments
 - a. Layne Potter - Teacher's Aide effective January 22, 2024 at Step 1, \$15.00 per hour
 - b. Paige Cordone - Non-Certified Substitute Teacher effective January 24, 2024
 - c. Maggie Cotter - Non-Certified Substitute Teacher effective February 5, 2024
 - d. Ashley Soule - Substitute Cleaner effective February 19, 2024
 - e. John Hayden - Non-Certified Substitute Teacher effective February 13, 2024

MOTION # 7 - APPROVAL OF APPOINTMENTS

ON THE MOTION of Ms. Turner, seconded by Mr. Reiter, the Board moved to approve the following list of appointments:

- a. Layne Potter - Teacher's Aide effective January 22, 2024 at Step 1, \$15.00 per hour
- b. Paige Cordone - Non-Certified Substitute Teacher effective January 24, 2024
- c. Maggie Cotter - Non-Certified Substitute Teacher effective February 5, 2024
- d. Ashley Soule - Substitute Cleaner effective February 19, 2024
- e. John Hayden - Non-Certified Substitute Teacher effective February 13, 2024

Motion carried 7 yes, 0 no.

- 2. Appointment of Advisors for 2023-24
 - a. E Sports Co-Advisors (shared stipend of \$1500 total pro-rated)
 - a. William Hunter
 - b. Corey Zlatniski

MOTION # 7 - APPROVAL OF ADVISORS FOR 2023-24

ON THE MOTION of Ms. Clark, seconded by Mr. Reiter, the Board moved to approve William Hunter and Corey Zlatniski as E Sports Co-Advisors with a shared stipend of \$1500 which will be pro-rated for this 2023-24 school year. Motion carried 7 yes, 0 no.

- 3. Appointment of Spring 2024 Coaches
 - a. Varsity Baseball - Dawson Eckrich
 - b. Varsity Softball - William Hunter
 - c. Modified Baseball - TBD
 - d. Modified Softball - Darcy Schenk
 - e. Varsity Golf - Joe Sitts

MOTION # 8 - APPROVAL OF COACHES

ON THE MOTION of Ms. Clark, seconded by Ms. Turner, the Board moved to approve the following list of Coaches for spring 2024 sports (the modified position is not yet filled):

- a. Varsity Baseball - Dawson Eckrich
- b. Varsity Softball - William Hunter
- c. Modified Softball - Darcy Schenk
- d. Varsity Golf - Joe Sitts

Motion carried 7 yes, 0 no.

4. Salary Adjustments
 - a. Phillip Keville from B4, Step 2 to M1, Step 2
 - b. Amber Meigs from B3, Step 2 to B4, Step 2

MOTION # 9 - APPROVAL OF SALARY ADJUSTMENTS

ON THE MOTION of Ms. Turner, seconded by Mr. Reiter, the Board moved to approve the following salary adjustments:

- a. Phillip Keville from B4, Step 2 to M1, Step 2
- b. Amber Meigs from B3, Step 2 to B4, Step 2

Motion carried 7 yes, 0 no.

5. Leave Request
 - a. James White - Unpaid Leave for February 15 and 26, 2024
 - b. Marissa Fall - Unpaid Leave for Jan 9, 10 and 12

MOTION # 10 - APPROVAL OF LEAVE REQUESTS

ON THE MOTION of Ms. Clark, seconded by Mr. Reiter, the Board moved to approve the following requests:

- a. James White - Unpaid Leave for February 15 and 26, 2024
- b. Marissa Fall - Unpaid Leave for Jan 9, 10 and 12

Motion carried 7 yes, 0 no.

- b. CSE/CPSE Recommendations – in official packet

MOTION # 11 - APPROVAL OF CSE/CPSE RECOMMENDATIONS

ON THE MOTION of Ms. Clark, seconded by Ms. Turner, the Board moved to approve the CSE/CPSE Recommendations as found in the official packet. Motion carried 7 yes, 0 no.

- c. Principal / Director Reports
 1. Mrs. Cucci shared that the elementary students recently attended a hockey and a basketball game at Colgate. Both were excellent events and the children thoroughly enjoyed themselves. The science investigations are underway in grades 3, 4, and 5. All the new classrooms are done and moved into. The children are very excited with their new spaces. The last Data Day for elementary was January 31st. The 100th day was today with several celebratory events in elementary including a Kindergarten fashion show.
 2. Mr. Nichols shared that Houses met again and this incentive is going well. The Semi-Formal is this weekend. The final Data Day for ms/hs was held on February 1st. The FFA toy show was held this weekend. The basketball senior night was just celebrated and the musical will be held on March 22nd and 23rd.

- XI. Correspondence
 - a. The Connected Community Schools Report was not available for this meeting.
 - b. The December and January Library Media Center Reports were shared.

- XII. Question & Answer Opportunity
 - a. None

- XIII. Executive Session

MOTION # 12 - APPROVAL TO ENTER EXECUTIVE SESSION

ON THE MOTION of Ms. Clark, seconded by Mr. Reiter, the Board moved to enter Executive Session at 6:55 pm to discuss the medical, financial, credit or employment history of a particular person or corporation or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation. Motion carried 7 yes, 0 no.

- XIV. Adjourn Executive Session

MOTION # 13 - ADJOURN EXECUTIVE SESSION

ON THE MOTION of Mr. Abrams, seconded by Mr. Reiter, the Board moved to adjourn Executive Session at 7:15 pm. Motion carried 7 yes, 0 no.

MOTION # 14 - APPROVAL OF RESOLUTION

ON THE MOTION of Mr. Snyder, seconded by Mr. Abrams the Board moved to approve the Resolution for Paid Administrative Leave effective February 12, 2024/ Motion carried 7 yes, 0 no.

XV. Adjournment

\ **MOTION # 15 - ADJOURNMENT**

ON THE MOTION of Mrs. Billings, seconded by Mr. Reiter, the Board moved to adjourn for the evening at 7:17 pm. Motion carried 7 yes, 0 no.



FERRARA FIORENZA PC

ATTORNEYS AND COUNSELORS AT LAW

SYRACUSE • ROCHESTER • BINGHAMTON

5010 CAMPUSWOOD DRIVE, EAST SYRACUSE, NY 13057
TELEPHONE (315) 437-7600 FACSIMILE (315) 437-7744*

*NOT FOR SERVICE OF PROCESS

KEGAVETT@FERRARAFIRM.COM

PRIVILEGED AND CONFIDENTIAL

February 16, 2024

Jason Mitchell, Superintendent of Schools
Madison Central School District
7303 State Route 20
Madison, NY 13402

Re: Rates for Legal Services: School Year 2024 - 2025

Dear Jason:

To facilitate the District's financial planning for the upcoming school year, we write to advise you of the firm's hourly rates for legal services for the 2024-25 school year. Our firm is mindful of the financial pressures on school districts and makes every effort to render cost-effective services while providing the highest quality of legal counsel that you expect and deserve.

Specifically, our rates for legal services will be \$235 per hour for partners, senior counsel and of counsel attorneys. Our hourly rate will range between \$200 and \$230 for our associate attorneys, based on experience level. Our law clerks will be billed at \$160 per hour and paralegals at \$140 per hour.

We will continue our practice of sending monthly invoices which detail the attorney working on a matter, the time spent, a description of the services rendered, and any significant disbursements and travel incurred on your behalf. We are also pleased to advise that we accept electronic payments as well as traditional paper checks. Please contact our Office Administrator, Katherine Senn, if your school district would like to make electronic payments and /or prefers electronic invoices rather than paper invoices.

We previously furnished our statement of general Terms and Conditions that apply to our working relationship, our Statement of Client's Rights and Responsibilities, and documents to comply with the District's Education Law 2-d requirements. If you would like an additional copy of any of these documents, please let us know.

Our firm remains dedicated to the professional mission of representing the interests of

Jason Mitchell, Superintendent of Schools
February 16, 2024
Page 2

public education. This is our thirtieth year of providing representation and counsel to school districts and BOCES. We are proud of the depth and breadth of our firm's education law experience, which allow us to serve you efficiently and effectively. We value our work with the Madison Central School District and we will continue to work to ensure that your District receives the reliable, accurate and prompt legal services we are proud to provide.

We hope that your administrative team and Board of Education will join us at our annual School Law Conference which will be held this year on **Thursday, July 25, 2024 at Turning Stone**. More information will follow but, for now, please save the date for this informative briefing on critical issues impacting our school district and BOCES clients.

Thank you for the continued confidence in our firm's service as counsel to the District. If you have any questions regarding this letter or the terms and conditions regarding the provision of legal services, please do not hesitate to contact me.

Very truly yours,

Ferrara Fiorenza PC



Katherine E. Gavett

KEG/jjr

Lakeshore Vocabulary Folder Game Library - Gr. 4-5 • LAKESHORE LEARNING MATERIALS	\$39.99	1	\$39.99
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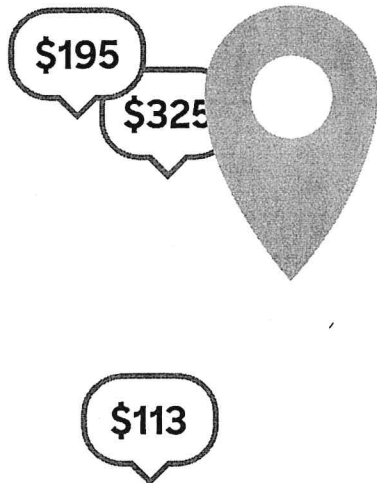
[See our finances](#)

Clorox Disinfecting Wipes Value Pack, Bleach Free Cleaning Wipes - 225 Wipes (30208) • QUILL.COM	\$14.79	1	\$14.79
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Materials cost			\$150.78
Vendor shipping charges			\$2.00
Sales tax			\$0.00
3rd party payment processing fee			\$2.26
Fulfillment labor & materials			\$30.00
Total project cost			\$185.04
Suggested donation to help DonorsChoose reach more classrooms			\$32.65
Total project goal			\$217.69
Still needed	View calculation		\$0.00

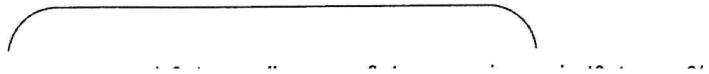
Our team works hard to negotiate the best pricing and selections available.

^
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To: Mr. Jason Mitchell - Superintendent

From: Mr. Brian J. Latella – Director of Curriculum, Instruction, & Special Education

Re: RECOMMENDATION FOR K-5 Math Curriculum

Date: March 4, 2024

The K-5 curriculum study committee would like to recommend the Great Minds Eureka² Mathematics curriculum to be implemented to begin the 2024-25 school year. This would include a Learn workbook for students, an Apply workbook w/family letters & additional practice, and the digital access bundle. In addition, this would include the premium assessment package to include pre-module assessments, as well as a separate quarterly benchmark assessment, *Equip*.

The curriculum study committee reviewed two different curriculums beginning this calendar year. They attended informational sessions from consultants, each grade level was offered time to unpack the curriculums, members of the committee visited other schools implementing the programs, and grade level teams were provided with sample kits to implement with students.

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February 15, 2024

Mostert, Manzanero & Scott, LLP

Attn: David E. Brownell

4 Associate Drive

Oneonta, New York 13820

Re: Audit report for the 2022-2023 School Year

Dear Mr. Brownell:

The Board of Education would like to present the corrective action plan for the above audit report pursuant to Section 35 of the New York State General Municipal Law, Section 2116-1 (3) © of the New York State Education Law and Section 170.12 of the Regulations of the Commissioner of Education as follows:

Unassigned Fund Balance in Relation to Code Section 1318

Melanie Brouillette, Treasurer, will continually review the unassigned fund balance and report to the Board of Education. The Board of Education is aware of the increased fund balance and is planning with the aid catch-up, the ARP funding to end, that the district has received using some of those fund to sustain programing in the future budget. The process should be complete by April 30, 2024.

Thank you for helping make Madison Central School a better operation.

Sincerely,

Jennifer Lavoie
Board President

Commitment to Excellence